

# MAINTAINING THE CLEANLINESS IN THE ROOM AND SHARED PREMISES

According to Internal dormitory rules and regulations, as a Resident – it is your responsibility to maintain cleanliness in your room and shared premises of the dormitory. Please check the further instructions below.

## REMEMBER AS PART OF YOUR DAILY LIFE IN THE DORMITORY:

- Clean the hob and kitchen surfaces and wash the dishes after cooking in the kitchen;
- Do not leave rubbish on the kitchen surface and floors after cooking;
- Throw rubbish into special trash bags in the kitchen;
- Throw your expired/rotten food from the fridge and cabinets;
- Do not leave your personal trash from your room in the kitchen or corridors;
- Clean spilled detergents after using washing machine;
- Take the trash out when necessary – never store full bin bags in the room;
- Dry the bathroom floor after taking a shower, remove hair from floor drain strainer;
- Use bed with the bed linen and covers only.

## WEEKLY CLEANING (DO AT LEAST ONE TIME PER WEEK):

- Wash the floors (do not use too much water), remove stains and grime (also from the corners);
- Vacuum the carpet if you have (you can take the vacuum cleaner from the doorkeeper);
- Clean the dust, remove stains and grime from all surfaces;
- Clean light switchers and doors, door handles if needed;
- Put the knick-knacks where they belong.



## MONTHLY CLEANING (DO AT LEAST ONE TIME PER MONTH):

- Clean the dust from the spots that are harder to reach – behind the radiator, from top of high closets and etc;
- Clean inner surfaces of the closet and cabinets (also in the kitchen if you are using one of them);
- Wipe obvious stains and other dirt off the walls.

## SHARED BATHROOM (WC, SHOWER), CORRIDOR CLEANING:

If you live in a dormitory where you and your roommate or residents from the next room shares one bathroom and hallway, there has to be a cleaning schedule attached to bathroom doors (if you do not have one, address to administrator). In the schedule has to be stated which resident (name, surname) is responsible on certain period of time to maintain cleanliness in shared premises. If the schedule is not attached – it will be treated as all the residents responsible.

- Wash the bathroom walls, floors and seaming carefully – if necessary use a brush and chemical cleaners;
- Wash the toilet seat (interior and exterior surfaces), sink and taps with the special chemical cleaners for these surfaces;
- Clean the dust and grime from the mirror, shelf and other surfaces;
- Wash the floors of the corridor, remove stains and grime (also from the corners);
- Clean the dust, remove stains and grime from all surfaces of the corridor;
- Clean light switchers and doors, door handles if needed.

**PLEASE NOTE THAT CHEMICALS  
AND OTHER MEANS FOR CLEANING  
MUST BE PURCHASED BY THE  
RESIDENTS.**